

Using the Presider to Enhance Presentations

By
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Role of the Presider

- ▶ To facilitate the session's presentations
- ▶ Support the presenters
- ▶ Conduct an evaluation of the session
- ▶ Provide feedback

Before the Session

- ▶ Read session abstracts – look for a connection
- ▶ Check equipment
- ▶ Gather information needed for introductions
- ▶ Determine time allotted for each presenter
- ▶ Organize handouts for the session

Starting the Session

- ▶ Welcome
- ▶ Sponsorship – Research Consortium
 - RQES Supplement
- ▶ Provide the audience with an overview
 - Format
 - Content
 - Number of papers
 - Time allotment for each speaker
 - Questions and Answer Session
- ▶ Introduce each speaker

Presentations

- ▶ Timer
 - Predetermine time needed to provide a conclusion
 - 1 minute wrap-up

Question & Answers

- ▶ Facilitate question and answer session
- ▶ Prepare 1 – 2 questions for each presenter

Ending the Session

- ▶ Thank the presenters and audience
- ▶ Ask the audience to complete the evaluation form (include the 3-digit program ID #)
- ▶ AAHPERD Pavilion in the Exhibit Hall
 - Complete on-line form if interested in serving
 - <http://www.aahperd.org/rc/toolkit/rc-presenting-research-tutorial.cfm>